

## TOGETHER – PHASE II

**Kick-off meeting**  
**25-27 October 2010**  
Council of Europe- Strasbourg

**Monday, 25 October 2010:**

Training by **Samuel THIRION, Joël OBRECHT** and **Sébastien HOUSSIN**

<b>8.00</b>	<b>&gt;&gt; Welcome of participants</b>
<b>Morning session</b>	<b>&gt;&gt; Introduction to the Guide and to the SPIRAL Methodology in its first three phases.</b>
<b>9.00</b>	<p><b>&gt;&gt; Module 1: Introduction</b></p> <ul style="list-style-type: none"> <li>– Introduction to the training: Gilda Farrell, Head of Social Cohesion Development and Research Division;</li> <li>– Self-introduction of the participants;</li> <li>– Overview of the Methodological Guide “Involving citizens and communities in securing societal progress for the well-being of all”, general framework of the eight phases of the SPIRAL Methodology and presentation of the two-day training: objectives and contents;</li> <li>– Phase 1: Defining the space of reference and constitution of the Coordination Group (or Local Action Group) – territorial cases (towns, neighbourhoods, rural areas, etc...) - cases concerning sectors or collective actors (schools, hospitals, enterprises, etc...)</li> </ul>
<b>10.00</b>	<p><b>&gt;&gt; Module 2: Building indicators of progress (phase 2)</b></p> <ul style="list-style-type: none"> <li>– Method for building indicators of progress in well-being of current generations;</li> <li>– Indicators of progress in transferring resources to future generations.</li> </ul>
<b>11.00</b>	<b>&gt;&gt; <i>Coffee Break</i></b>

11.15	<p>&gt;&gt; <b>Module 3: Using indicators of progress in well-being (phase 3)</b></p> <ul style="list-style-type: none"> <li>- Surveys organization;</li> <li>- Surveys results processing;</li> <li>- Evaluation of actions impact and relevancy;</li> <li>- Method for choosing criteria for the evaluation grid.</li> </ul>
12.30	>> <b>Lunch</b>
Afternoon session	>> <b>Practical exercises</b> (monolingual groups and possibility of one English-French group)
14.00	<p>&gt;&gt; <b>First exercise:</b></p> <ul style="list-style-type: none"> <li>- Collecting criteria of well-being/ill-being</li> </ul>
15.00	<p>&gt;&gt; <b>Second exercise:</b></p> <ul style="list-style-type: none"> <li>- Attribution of criteria by using ESPOIR1 (to save time and for the interest of the exercise we will use criteria from different European countries, which have already been introduced into the software)</li> </ul>
16.30	>> <b>Coffee Break</b>
16.45	<p>&gt;&gt; <b>Division into two groups and choice between two exercises carried out in parallel:</b></p> <ul style="list-style-type: none"> <li>- Editing of indicators (first groups) or,</li> <li>- Selection of criteria, drawing up the evaluation grid and co-evaluation of the impact and relevancy of the actions on concrete examples (second groups).</li> </ul>

**Tuesday, 26 October 2010:**

Training by **Samuel THIRION, Joël OBRECHT** and **Sébastien HOUSSIN**

<b>Morning session</b>	<b>&gt;&gt; SPIRAL Methodology in its other phases</b>
<b>9.00</b>	<b>&gt;&gt; Report, synthesis and complements concerning the exercises on previous day:</b> <ul style="list-style-type: none"><li>– Assessment of achievements, difficulties and suggestions;</li><li>– Other applications of well-being criteria: the co-responsibility ethical charters – the example of the Zoological and Botanical Park of Mulhouse.</li></ul>
<b>9.45</b>	<b>&gt;&gt; Module 4: Pilot actions of co-responsibility and action strategies</b> <ul style="list-style-type: none"><li>– The role of pilot actions of co-responsibility: concept of key elements in the criteria and indicators of progress in well-being;</li><li>– Criteria for the pilot actions of co-responsibility – transversal concepts;</li><li>– Identification methods;</li><li>– Examples and presentations for the territories and collective actors;</li><li>– Integration of pilot actions in strategies.</li></ul>
<b>10.45</b>	<b>&gt;&gt; <i>Coffee Break</i></b>
<b>11.00</b>	<b>&gt;&gt; Module 5: From the strategies to the action plan of co-responsibilities</b> <ul style="list-style-type: none"><li>– Mobilizing actors and resources;</li><li>– Building the plan;</li><li>– Decision-making and engagement methods.</li></ul>
<b>12.00</b>	<b>&gt;&gt; Module 6: Implementation of the Action Plan (phase 6), ex-post evaluation (phase 7), assessment and lessons learned (phase 8)</b> <ul style="list-style-type: none"><li>– Implementation and follow-up of the action plans of co-responsibility;</li><li>– Ex post evaluation: similarities and differences with the ex-ante evaluation;</li><li>– Assessment, lessons learned and follow-up of the progress process.</li></ul>

<b>13.00</b>	>> <b>Lunch</b>
<b>Afternoon session</b>	>> <b>Working and Planning using the network</b>
<b>14.30</b>	>> <b>Module 7: Planning at local level</b> <ul style="list-style-type: none"> <li>– Scaling down from the towns to the neighbourhoods and the collective actors and vice versa;</li> <li>– Examples from the town of Mulhouse and from other cities.</li> </ul>
<b>15.30</b>	>> <b>Module 8: Planning within networks</b> <ul style="list-style-type: none"> <li>– Planning in Together for the Territories of Co-responsibility network (Urbact network);</li> <li>– Links with other town and territories interested in the approach;</li> <li>– Collective actors networks – examples of schools, hospitals, etc.;</li> <li>– Links with regional, national and European policies. The example of the Walloon Region and the European Social Cohesion Plan of the Council of Europe.</li> </ul>
<b>16.30</b>	>> <b>Coffee Break</b>
<b>16.45</b>	>> <b>Module 9: Methodological support and exchange – SPIRAL website</b> <ul style="list-style-type: none"> <li>– Presentation of SPIRAL website;</li> <li>– Discussion and suggestions on possible improvements;</li> <li>– Support planning and methodological exchange via the SPIRAL website or other means of exchange and communication.</li> </ul>

**Wednesday, 27 October 2010:**

<b>Morning session</b>	<b>&gt;&gt; TOGETHER project : administrative and financial issues</b>
<b>9.00</b>	<b>&gt;&gt; Update on administrative issues - Monica PETROVICI</b> <ul style="list-style-type: none"><li>– Phase I: Assessment of achievements, difficulties and ways of improvement;</li><li>– Phase II: Expected outputs, coordination and partner co-operation.</li></ul>
<b>10.15</b>	<b>&gt;&gt; Update on financial issues - Florence GASSER</b> <ul style="list-style-type: none"><li>– Budget analysis by partner and objective;</li><li>– Calendar and methods of financial reporting.</li></ul>
<b>12.15</b>	<b>&gt;&gt; Lunch</b>
<b>Afternoon session</b>	<b>&gt;&gt; TOGETHER project : communication and expertise</b>
<b>14.00</b>	<b>&gt;&gt; Communication and dissemination of the information generated by the project - Stéphanie DUCREUX</b> <ul style="list-style-type: none"><li>– URBACT visibility tools;</li><li>– “Broadcasting” of the project research and results.</li></ul>
<b>15.00</b>	<b>&gt;&gt; TOGETHER : expertise and evaluation - Jon BLOOMFIELD (Lead Expert)</b> <ul style="list-style-type: none"><li>– The social crisis in urban Europe;</li><li>– The potential of TOGETHER;</li><li>– Developing a practical project with tangible outcomes;</li><li>– How to best use the Lead Expert.</li></ul>
<b>16.30</b>	<b>Questions &amp; Answers</b>